

Government of Jammu & Kashmir  
Directorate of School Education Kashmir, J&K

Ms. Mehmooda Jabeen  
Teacher, PS Shanguspora  
Zone Qaimoh, Kulgam

No: DSEK/Estt/III/B-Trs/MZ/92/2021/3631-34 Dated: 18/02/2022

**Pre-Termination Notice**

Whereas, you remained un-authorizedly absent from your legitimate duties w.e.f. 03/08/2007 and despite issuance of several notice by the DDO/CEO concerned, neither you justified un-authorized absence nor resumed your legitimate duties; and

Whereas, remaining continuously absent from duties indicates that you are not interested to work more in the Department; and

Whereas, remaining un-authorizedly absent from duties for more than five years attracts action as warranted in terms of article 113 of J&K Civil Services Rules (Volume I) of 1956, which reads as under:-

**Article 113**

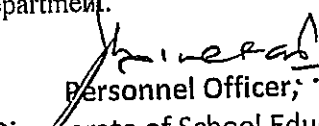
*"After five years of continuous absence on leave an officer is considered to be out of state employee."*

Now, before your services are formally removed from the Government service in terms of **Article 113 of J&K Civil Services Rules (Volume I)** and Rule 13 of JKCCA rules of 1956 for remaining un-authorizedly absent from your legitimate duties w.e.f. 03/08/2007, an opportunity is hereby again provided for hearing you and your statement of defense must reach to this Directorate physically within 7 days, failing which it shall be construed that you have nothing to say in this regard and proposed action shall be initiated against you without further notice.

Sd/-  
Director,  
School Education Kashmir

**Copy to the:**

1. Principal Secretary to Govt., School Education Department, Civil Secretariat Jammu for favour of information.
2. Director Information & Public Relation, Kashmir for information with the request to publish the notice for information of the concerned in two leading Newspapers concerned Kashmir based .
3. Chief Education Officer, Kulgam for information and further necessary action, with the request to serve the notice to the Teacher at her last known address against a proper receipt. The compliance of the same shall be shared with this Directorate within two days positively.
4. IC website for hoisting the same on the official website of the Department.

  
Personnel Officer,  
Directorate of School Education  
Kashmir