

Government of Jammu and Kashmir
Directorate of School Education,
Kashmir.

The Chief Education Officer,
_____ (All)

No.DSEK/Acctt/TBP/*obs/ALL/113*

Dated:- *08/ 06/2019*

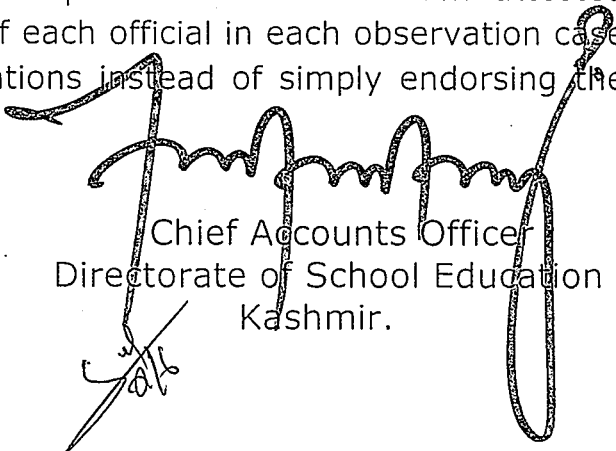
Sub:- In-Situ promotion cases of Non-teaching officials.
Sir

The In-Situ promotion cases of Non-teaching officials appearing in the Annexure of this letter could not be settled due to incompletions/ discrepancies of documents as Indicated against each.

You are accordingly requested to furnish clarification / documents adopting the following procedure.

- In-case of pendency of documents, the same shall be furnished to this office (duly attested by the DDO Concerned).
- In case of clarification regarding mode of passing degree(s) during regular service, documentary proof (degree certificate or any other proof) be appended and entry to this effect be also recorded in Service book (under proper seal and signature of DDO Concerned).
- Certificate of the CEO concerned to the effect that there is no criminal enquiry / proceeding, pending against the official before any investigating agency viz;(VOK/Crime branch)or court of law and the genuineness of appointment has been ascertained established in respect of the employee/

Moreover, you are requested to furnish fresh attested Xerox copy of service book of each official in each observation case with your clear recommendations instead of simply endorsing the report of DDO concerned.


Chief Accounts Officer
Directorate of School Education
Kashmir.

Government of Jammu and Kashmir
Directorate of School Education, Kashmir.

Observation list (In-Situ promotion cases of Non-teaching / Class-IV officials of Kashmir Division)

S. No	F. NO	District	Name of the official	Desig.	Place of posting	Present grade	Date of apptt	Desig at the time apptt	Functional promotions availed	Non functional promotions availed	Date of promotion to the present grade	observation
1	182	Bandipora	Mohd Iqbal Lone	Orderly	GHSS Bandipora	SL 1 (14800-47100)	29/08/2009	Class-IV	Nil	Nil	Nil	SVC incomplete
2	183	Bandipora	Mir Suheel Tabassum	Lab. Bearer	GHSS Bandipora	SL 1 (14800-47100)	29/08/2009	Class-IV	Nil	Nil	Nil	SVC incomplete
3	71	Bandipora	Hilal Ahmad Malik	Orderly	BMS Gamroo	SL 1(14800-47100)	29/08/2009	Class-IV	Nil	Nil	Nil	Incomplete SVC upto 10.9.12 only
4	72	Bandipora	Haneefa Bano	Orderly	GMS SK Bala	SL 1(14800-47100)	31/08/2009	Class-IV	Nil	Nil	Nil	SVC upto 4.2016 only/ Dual SVC 8.2009 to 4.2011
5	73	Bandipora	Safeena Tabasum	Satawala	ZEO Quilmuqam	SL 1(14800-47100)	29/07/2009	Class IV	Nil	Nil	Nil	SVC from 29.7.09 to 22.7.11 required
6	75	Bandipora	Raja	Orderly	ZEO Hapn	SL 1(14800-47100)	18/10/2008	Class-IV	Nil	Nil	Nil	SVC not recorded in S.Book
7	76	Bandipora	Gh Murtaza Bhat	Lab. Bearer	BHSS Bandipora	SL 1(14800-47100)	29/08/2009	Class IV	Nil	Nil	Nil	SVC upto 05.2016 only
8	77	Bandipora	Ishtiaq Ahmad Dar	Lab. Bearer	HSS Naidkhai	SL 1(14800-47100)	29/08/2009	Class IV	Nil	Nil	Nil	SVC not recorded in S.Book
9	152	Baramulla	Tasleema Begum	Orderly	HSS Khamo	SL-1(14800-47100)	17/04/2009	Class-IV	Nil	Nil	Nil	1st Apptt order/complete SVC appended
10	153	Baramulla	Shareefa Begum	Orderly	HSS Khamo	SL-1(14800-47100)	08/09/2009	Class-IV	Nil	Nil	Nil	1st apptt order/complete SVC required
11	154	Baramulla	Shafiqa Begum	Orderly	HSS Khamo	SL-1(14800-47100)	14/03/2009	Class-IV	Nil	Nil	Nil	1st apptt order/complete SVC required
12	155	Baramulla	Shameema Begum	Orderly	BHSS Baramulla	SL-1(14800-47100)	24/10/2009	Class IV	Nil	Nil	Nil	SVC upto 04.2013 required
13	156	Baramulla	Aisha Begum	Orderly	HS Watergam	SL-1(14800-47100)	26/10/2009	Class IV	Nil	Nil	Nil	SVC upto date required
14	157	Baramulla	Lateefa Bano	Orderly	HS Amergah	SL-1(14800-47100)	26/10/2009	Class IV	Nil	Nil	Nil	SVC upto 06.2016 not legible
15	159	Baramulla	Manzoor Ahmad Bhat	Orderly	ZEO Nihalpora	Level-1(18000-56900)	13/12/1991	Class IV	Nil	Two	01.01.2010 2nd TBP	1st apptt order not required
16	160	Baramulla	Shakeena Bashrat	Lab. Bearer	BHSS Sopore	SL-1(14800-47100)	24/10/2009	Class IV	Nil	Nil	Nil	SVC from 8.3.15 onwards required
17	79	Baramulla	Mohd Sidiq	I/C Jr Asstt	HS Ishan	5200 20200+1800	26/05/1978	Class-IV	Nil	Two	01.06.1994 2nd TBP	Full leave A/C required/ S.Book not legible/1st & 2nd TBP without taking into a/c EOL (recovery)

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18	85	Baramulla	Gh. Mohammad Bhat	I/C Lib. Asstt.	HIS Kawharhama	Level 1(18000-56900)	01/04/1988	Class-IV	Nil	Two	01.04.2006 2nd TBP	Incomplete SVC/D.O Joining as I/C Lib. Asstt And Not recorded in S.Book
19	86	Baramulla	Nelofar Jan	Orderly	HSS Chandilora	SL-1(14800-47100)	21/01/2009	Class-IV	Nil	Nil	Nil	1st apptt order/ pending SVC from 04.2010 to 03.2011 & 07.2012 onwards
20	98	Budgam	Imtiyaz Ahmad Parry	Lab. Bearer	HSS Drang	SL-1(14800-47100)	30/11/2009	Class-IV	Nil	Nil	Nil	No SVC recorded in S.Book
21	99	Budgam	Hilal Ahmad Wani	Lab. Bearer	HS Drang	SL-1(14800-47100)	09/11/2009	Class-IV	Nil	Nil	Nil	No SVC recorded in S.Book
22	103	Budgam	Nusrat Aga Syed	Lab. Bearer	GHSS Budgam	SL-1(14800-47100)	17/12/2009	Class-IV	Nil	Nil	Nil	MOP BA & B.Ed
23	107	Budgam	Muzaffer Ahmad Wani	Lab. Bearer	BHSS Magam	SL-1(14800-47100)	21/10/2009	Class-IV	Nil	Nil	Nil	Dual SVC for period 21.10.09 to 06.2015 by TWO DDO's
24	108	Budgam	Mohd Azad Shah	Orderly	BHS Aripanthan	SL-1(14800-47100)	04/12/2009	Class-IV	Nil	Nil	Nil	SVC without period indicating period recorded in S.Book
25	109	Budgam	Nassier Ahmad Rather	Lab. Bearer	BHS Ompora	SL-2(15900-50400)	19/10/2000	Class-IV	Nil	One	01.11.2009 1st TBP	SVC upto date/ Clarification designation of official
26	110	Budgam	Fairoze Ahmad Shah	Chowkidar	HS T.F Shah	SL-1(14800-47100)	07/12/2009	Class-IV	Nil	Nil	Nil	SVC without indicating period recorded in S.Book
27	111	Budgam	Gulzar Ahmad Parray	Orderly	BHSS Magam	SL-1(14800-47100)	03/11/2009	Class-IV	Nil	Nil	Nil	Upto date SVC required. Complete leave A/c required with suspension period
28	112	Budgam	Shaheena	Gardner	HSS Waterhail	SL-1(14800-47100)	20/10/2009	Class-IV	Nil	Nil	Nil	Incomplete SVC
29	63	Budgam	Mushtaq Ahmad Wani	Lab. Bearer	BHSS Beerwah	SL-1(14800-47100)	19/10/2009	Class-IV	Nil	Nil	Nil	SVC not recorded in S.Book
30	115	Kulgam	Nelofar Jan	Lab. Asstt	HS Chancer	Level 2(19900-63200)	24/04/1998	Class-IV	Nil	One	21.08.2009 Lab. Asstt	Confirmation order as Lab. Asstt required with clarification D.O Joining as I/C Lab. Asstt
31	118	Kulgam	Mehmooda Akhter	Orderly	HSS Razloo	SL-1(14800-47100)	25/07/2009	Class-IV	Nil	Nil	Nil	SVC not recorded in S.Book
32	161	Kupwara	Zareefa Banoo	Safaiwala	BHS Chandigam	SL-1(14800-47100)	22/07/2009	Class-IV	Nil	Nil	Nil	SVC from 10.2011 onwards
33	162	Kupwara	Fayaz Ahmad Sheikh	Lab. Bearer	BHS Panzgam	SL-1(14800-47100)	23/11/2009	Class-IV	Nil	Nil	Nil	SVC from 11.6.16 onwards
34	163	Kupwara	Roshan Ara	Orderly	BMS Lalpora	SL-1(14800-47100)	27/08/2009	Class-IV	Nil	Nil	Nil	SVC upto-date/1st apptt order
35	164	Kupwara	Mohd Maqbool Magray	Orderly	ZEO Mawer	SL-1(14800-47100)	29/07/2009	Class-IV	Nil	Nil	Nil	SVC upto date required
36	165	Kupwara	Hussan Ara	Lab. Bearer	BHSS Tekipora	SL-1(14800-47100)	29/07/2009	Class-IV	Nil	Nil	Nil	SVC from 03.2016 onwards

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37	166	Kupwara	Fareeda Begum	Lab. Bearer	BHSS Kralpora	SL-1(14800-47100)	23/11/2009	Class-IV	Nil	Nil	Nil	SVC upto date,
38	167	Kupwara	Mahfooza Bano	Orderly	BHS Lulum	SL-1(14800-47100)	23/11/2009	Class-IV	Nil	Nil	Nil	SVC from 3.8.12 onwards
39	168	Kupwara	Bashir Ahmad Mir	Chowkidar	BHSS Handwara	SL-1(14800-47100)	23/11/2009	Class-IV	Nil	Nil	Nil	SVC upto date.
40	169	Kupwara	Kulsooma Bano	Orderly	GHS Chogal	SL-1(14800-47100)	23/11/2009	Class-IV	Nil	Nil	Nil	SVC from 05.2013 onwards
41	170	Kupwara	Gulzar Ahmad Lone	Orderly	ZEO Villgam	SL-1(14800-47100)	23/11/2009	Class-IV	Nil	Nil	Nil	SVC upto-date
42	172	Kupwara	Mohd Amin Ahanger	Orderly	BMS Kulangam	SL-1(14800-47100)	23/11/2009	Class-IV	Nil	Nil	Nil	SVC utpo-date
43	173	Kupwara	Bhakti Begum	Orderly	BHSS Kandi Khass	SL-1(14800-47100)	25/11/2009	Class-IV	Nil	Nil	Nil	SVC upto date.
44	174	Kupwara	Shamima Akhter	Orderly	BHS Wadipora	SL-1(14800-47100)	23/11/2009	Class-IV	Nil	Nil	Nil	Incomplete SVC
45	122	Srinagar	Mohd Yaqoob Sheikh	Orderly	ZEO Zaldagar	SL-2(15900-50400)	15/06/1999	Class-IV	Nil	One	01.07.2008 1st TBP	1st TBP due from 1.7.08 drawn from 1.7.07 (Recovery).
46	125	Srinagar	Ab Rahim Baba	Orderly	BHS Barthana	Level-1(18000-56900)	09/01/1989	Class-IV	Nil	Two	01.02.2007 2nd TBP	1st due from 1.2.98 drawn from 1.1.98 (recovery)
47	130	Srinagar	Akhtar	Orderly	GMS Munawar Abad	SL-2(15900-50400)	17/06/1991	Class-IV	Nil	Two	01.07.2000 1st TBP	Clarification 2nd TBP granted or otherwise
48	138	Srinagar	Sumaira Rafiq	Orderly	GHSS Amirakadal	SL-1(14800-47100)	23/11/2009	Class-Iv	Nil	Nil	Nil	Case already project separately
49	145	Srinagar	Firdous Ahmad	Orderly	ZEO Srinagar	Level-1(18000-56900)	21/02/1985	Class-Iv	Nil	Two	01.03.2003 2nd TBP	1st and 2nd TBP order No & Date/ Category genuine apptt certificate required
50	148	Srinagar	Maryam Jan	Lab. Asstt	BHSS Zadibal	Level-2(19900-63200)	06/12/1997	Class-Iv	One	One	03.07.2008 as Lab. Asstt	Confirmation order as teacher not recorded in S.Book but grade released
51	149	Srinagar	Sabiya Qadir	Lab. Asstt	GHSS Chanapora	Level-2(19900-63200)	03/12/1997	Class-Iv	One	Nil	as Lab. Asstt.	TBP as Class-Iv from 1.1.97 (project accordingly)

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