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**GOVERNMENT OF JAMMU & KASHMIR**  
Directorate of School Education Kashmir  
Samanderbagh- S.P College Road Srinagar-190001

Subject:- Secretariat Assistant Training Course (SATC) and Foundation Course in respect of Senior Assistants and Junior Assistants of Heads of the Department's/Offices and moving Departments.  
Reference: - Govt. Order No.202-GAD of 2019, dated: 11/02/2019.

**Order No: 273 DSEK of 2019**  
**D a t e d: 18 /02/2019**

Sanction is hereby accorded to the deputation of following three (03) Senior Assistants and two (02) Junior Assistants for undergoing sixty days (full day) Secretariat Assistants Training Course (SATC) and Foundation Course scheduled w.e.f 18/02/2019, at Institute of Management, Public Administration and Rural Development (IMPARD)Srinagar.

**Secretariat Assistant Training Course**

S.NO	Name	Designation	Place of posting	District
1	Bashir Ahmad Parray	Senior Assistant	HSS Srigufwara	Anantnag.
2	Suraya Kounsar	Senior Assistant	ZEO Dooru	Pulwama Anantnag
3	Bashir Ahmad Wani	Senior Assistant	ZEO Tangmar g	Baramulla

**Foundation Course**

1	Gh. Mustufa Bhat	Junior Assistant	ZEO Kangan	Ganderbal
2	Bashir Ahmad Najar	Junior Assitant	GHS Pandach	Ganderbal

**Sd/-**

**Director School Education**

Kashmir

NO: DSEK/NT/Sect/Trgs/2019/317-18 dated 11.02.2019

Copy to the:

1. Vice Chairman & Director General, IMPARD J&K Srinagar for information.
2. Chief Education officer Anantnag/Baramulla/Pulwama/ Ganderbal for information, with the instructions to relieve the concerned deutees to report the Training Officer IMPARD Srinagar on the scheduled date under intimation to this Directorate.
3. Stock file/order file.

**Personnel Officer**

Directorate of School Education, Kashmir