

GOVERNMENT OF JAMMU AND KASHMIR
DIRECTORATE OF SCHOOL EDUCATION,
KASHMIR

Subject:- Grant of promotion In-Situ of Higher Standard pay scale in favour of non-teaching officials

ORDER NO. 1540 -DSEK OF 2016.

DATED. 03 / 10 / 2016.

Sanction is hereby, accorded to the grant of (In-Situ) promotion of the Higher pay scale in terms of J&K Civil Services (Higher Standard Pay Scale Scheme Rules 1996 and SRO-14 Dated.15.01.1996), in favour of following **03 (three)** Non teaching officials of District **Srinagar and Anantnag**, in the corresponding pay scale / pay band/ grade pay as shown against each. The full particulars of the said official are as under:-

S.No	District	Name	Desig.	P.O.P	Date of Ist Appt.	Present grade	D.O. Prom to the present grade.	Prom. As.	Date of TBP due	HSPS due
1	Srinagar	Khalida Akhtar	Sr. Steno	DSEK	31/07/1991	9300-34800 +4600	18.5.07	Sr. Steno	01/06/2016	9300-34800 +4800
2	Srinagar	Imtiyaz Ahmad	Sr. Steno	DSEK	24/07/1991	9300-34800 +4600	18.5.07	Sr. Steno	01/06/2016	9300-34800 +4800
3	Anantnag	Hassina Bano	Jr. Asstt.	HS Sadiwara	16/05/2006	5200-20200 +1900	Nil	Nil	01-06-2015	5200.20200 +2400

The promotion In-situ to the higher standard pay scale in favour of the non-teaching/ Class-Iv Officials, whose detailed particulars are above is granted/ released subject to the fulfilment of the following conditions.

1. That the Chief Education Officer / Drawing and disbursing officer concerned will verify the particulars of each official with reference to his/ her original services records before allowing (In-Situ) promotion benefit and he shall be personally responsible for correctness of the particulars of the employees work ing under him. In case any variation is noticed in the particulars of any such official, the benefit of the in-situ promotion shall not be released and the case referred to this Directorate for further orders/ clarification.
2. That the incumbents have completed required spell of 09/18/27 years as the case may be satisfactorily and without any interruption as defined in rules 4(K) of SRO-14, Dated.15.01.1996.
3. That the incumbents were not under suspension or contemplated in any charge or charge sheeted under classification Control and Appeal Rules 1956 or any other rules and his/her work and behaviour has remained satisfactory.
4. That the present promotion In-Situ shall not change/ affect the existing designation/ seniority/ duties of the employees.
5. That the benefit of the promotion in-Situ shall not be applicable, if the official has earlier foregone regular / functional promotion or will forego his functional promotion in future.
6. That the work and behaviour of the officials has remained satisfactory during the preceding 03 (three) years.
7. That before implementing the order, the concerned CEO shall ensure that the employees are holding substantive appointment and his/ her appointment is genuine, before endorsing this order to sub- office for implementation.
8. That no time bound promotion has been accorded by the DDO/CEO at his own level in favour of any employee.
9. In-case, if it has been found that the time bound promotion has been sanctioned in favour un- regularized Migrant substantive/ contractual by virtue of this order, the same should not be given effect.
10. Consequent upon on grant of HSP's has/ have granted shall be regulated strictly in accordance to the provisions laid sown in SRO-14 and SRO-94 dated.15-04-2009 and Govt. Order No.07-F and Govt order No.08-F dated.18/01/2011 read with SRO-42 dated.02/02/2011 and govt Order No.238-F of 2011 dated.30.09.2011 in addition rules 2.43 of F.C Vol-I be also implemented while Implementation of the (In-Situ) promotion order.
11. It shall be personal responsibility of the concerned Chief Education Officer/DDO to verify the particulars of each employee and observance of all Codal formalities and conditions mentioned herein above and the DDO's concerned shall give effect/ draw the arrears on account of time bound promotion after getting the entries to this effect recorded in the service book, duly countersigned by the Concerned Chief Education Officers.

Sd/-

Director

School of Education Kashmir.

Dated. 03 / 10 / 2016

NO.DSEK/NT/TBP/ 95/2016/Amg-571/2468-70
Copy to the:-

1. Commr/Secretary to Government, Education Department, Civil Secretariat Jammu for information.
2. Chief Accounts Officer, DSEK, of information & n/a.
3. Chief Education Officer **Srinagar & Anantnag**, for information and necessary action.
4. ✓ I/C web. Site for information.
5. Order file/stock file

R. J. Khan
Personnel Officer

Directorate of School Education
Kashmir