

**Government of Jammu and Kashmir,  
Directorate of School Education, Kashmir.  
Kashmir.**

Subject:- Grant of In-Situ Promotion of Higher Standard pay scale.

**ORDER NO. 102 DSEK of 2025.**

**DATED 24 / 04 / 2025.**

Sanction is hereby accorded to the grant of In-Situ promotion of the Higher Standard Pay Scale in terms of J&K Civil Services (Higher Standard Pay Scale Scheme Rules 1996 issued vide SRO-14 Dated.15.01.1996), in favour of **14 (Fourteen)** Teaching officials of Kashmir Division, in the corresponding pay scale / pay band/ grade pay as shown against each in the annexure to this order. **However the monetary benefit on account of In-Situ promotion shall be regulated in terms of General Financial Rules-2017 (Rule-289-296).**

**The In-Situ promotion arrears of officials shall not be drawn till additional funds for the specific purpose are released by the Competent authority (except retired Officials) for which the concerned DDO's/CEO's shall figure out the provision and submit the requisition accordingly in consolidated manner to the Directorate for adopted Budget 2024-25. Deviation if any shall warrant strict disciplinary action against DDO concerned.**

The In-situ Promotion to the higher standard pay scale in favour of the Officials, whose detailed particulars are indicated in the annexure is granted/ released subject to the fulfillment of the following conditions.

1. That the Chief Education Officer / Drawing and disbursing officer concerned will verify the particulars of each official with reference to his/ her original service records before allowing (In-Situ) promotion benefit and he shall be personally responsible for correctness of the particulars of the employees working under him/her. In case any variation is noticed in the particulars of any such official, the benefit of the In-Situ promotion shall not be released and the case be referred to this Directorate for further orders/ clarification;
2. That the incumbents have completed required spell of 09/18/27 years as the case may be satisfactorily and without any interruption as defined in rules 4(K) of SRO-14, Dated.15.01.1996;
3. That the incumbents were not under suspension or contemplated in any charge or charge sheeted under Classification Control and Appeal Rules 1956 or any other rules and his/her work and behavior has remained satisfactory;
4. That the present promotion In-Situ shall not change/ affect the existing designation/ seniority/ duties of the employees.
5. That the benefit of the promotion in-Situ shall not be applicable, if the official has earlier foregone regular / functional promotion or will forego his functional promotion in future;
6. That the work and behavior of the officials has remained satisfactory during the preceding 03 (three) years;
7. That before implementing the order, the concerned CEO/DDO shall ensure that the employees are holding substantive appointment and his/ her appointment is genuine, before endorsing this order to sub- office for implementation;

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8. That no In-Situ promotion has been accorded by the DDO/CEO at his own level in favour of any employee;
9. In-case, it has been found that the time bound promotion has been sanctioned in favour un-regularized Migrant substantive/ contractual by virtue of this order, the same should not be given effect;
10. It shall be personal responsibility of the concerned Chief Education Officers to verify the particulars of each employee and observance of all Codal formalities and conditions mentioned herein above and the DDO's concerned shall give effect/ draw the arrears on account of time bound promotion after getting the entries to this effect recorded in the service book, duly countersigned by the Concerned Chief Education Officers.
11. The In-Situ promotion in respect of officials shall be further released subject to upto date verification to be got recorded in their service book by the DDO, before giving the effect;
12. That there are no criminal cases/ proceedings pending against the officials before any investigating agency viz; VOK/Crime branch) or Court of law and the genuineness of appointment has been ascertained / established in respect of employees.
13. Also DDO's must ensure that the officials are holding genuine appointment.
14. **The In-situ promotion in respect of officials confirmed in Masters grade vide this office Order No. 2468-DSEK of 2013 Dated:- 31.12.2013 shall be further subject to re-fixation of Pay as Master w.e.f 30.03.2013 (Date of confirmation on notional basis), before implementation of the order.**

Sd/-

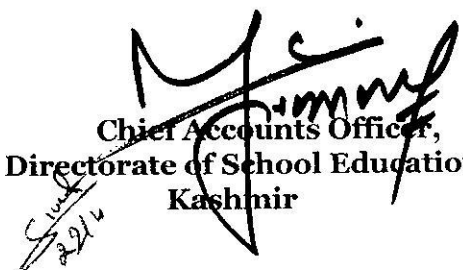
Director School of Education,  
Kashmir.

NO.DSEK/Acctts/TBP/E- 7664384 / 1290

Dated. 24/04/2025

**Copy to the:-**

- Principal Secretary to Government, Education Department, Civil Secretariat Jammu /Kashmir for information.
- Chief Education Officer \_\_\_\_\_(ALL), for information and necessary action. Before endorsing/ implementing the order, the Chief Education officer concerned shall verify the eligibility/ entitlement of the officials for In-Situ promotion as listed in the Annexure and will strictly adhere the terms and conditions as laid down in the aforesaid order in each and every case before effecting endorsement to this order to the DDO concerned, any variation/discrepancy if found while verification of the documents in respect of any of the enlisted officials, the same shall be brought to the notice of this Directorate for fresh orders and time Bound Promotion order in favour of such officials shall not be endorsed. **Besides a copy of list 19 officials whose In-Situ promotions cases have not been settled due to required certain information/ documents/ clarification as indicated against each is also for favour of necessary action.**
- I/C Computer section,/Teaching Section DSEK, for information.
- Order file/stock file.

  
Chief Accounts Officer,  
Directorate of School Education,  
Kashmir

**Government of Jammu and Kashmir  
Directorate of School Education, Kashmir.**

Annexure to Order No:- 102 -DSEK-2025, Dated:- 24 . 04 . 2025

S. No	District	Name of the official	Desig.	Place of posting	Present grade	Date of apptt	Desig at the time apptt	Functional promotions availed	Non-functional promotions availed	Date of promotion to the present grade	Date from which TBP granted	Pay scale due.
1	Shoppian	Jaweed Hussain	I/c Lect.	HSS Heerpora	Level-6E(35900-113500)	23-08-1997	Teacher	One	One	13.01.2012 as Master	01-02-2021	Level-6F(40800-129200)
2	Baramulla	Mohd Afzal	Master	HS Gohalan	Level-6E(35900-113500)	19-07-1999	Teacher	One	One	20.05.2013 as Master	01-06-2022	Level-6F(40800-129200)
3	Baramulla	Mohammad Bashir	Master	BHS Gohallan	Level-6E(35900-113500)	01-08-2005	ReT Tr.	One	Nil	12.07-2013 as Master	01-08-2022	Level-6F(40800-129200)
4	Shoppian	Nazir Ahmad Wagay	Master	MS Hajipora	Level-6E(35900-113500)	23-04-1999	Teacher	One	One	30-03-2013 as Master	01-04-2022	Level-6F(40800-129200)
5	Anantnag	Nageena Firdous	Master	MS Vailoo	Level-6E(35900-113500)	23-03-1999	Teacher	One	One	30.03.2013 as Master	01-04-2022	Level-6F(40800-129200)
6	Anantnag	Akbar Ali Chowhan	Master	HSS Gadole	Level-6E(35900-113500)	03-12-2004	Teacher	One	Nil	12.07.2013 as Master	01-08-2022	Level-6F(40800-129200)
7	Kupwara	Mohamad Hussain	Master	HS Budnambal	Level-6E(35900-113500)	3-10-1996	Teacher	One	Nil	30.07.2011 as Master	01-08-2020	Level-6F(40800-129200)
8	Bandipora	Bashir Ahmad Wani	I/C Lec.	HSSS Naidkhail	Level-6E(35900-113500)	04-09-1997	Teacher	One	One	01.09.2012 as Master	01-09-2021	Level-6F(40800-129200)
9	Bandipora	Mohd Sultan Lone	I/C HM	HS Mallangam Tulail	Level-6E(35900-113500)	11-07-1990	Teacher	One	One	15.05.2007 as Master	01-06-2016	Level-6F(40800-129200)
10	Shopian	Mushtaq Ahmad Lone.	Master	UPS Rangmarg	Level-6E(35900-113500)	27-03-1999	Teacher	One	One	13.05.2013 as Master	01-05-2022	Level-6F(40800-129200)
11	Srinagar	Nazeefa	Master	UPS Chottabazar	Level-6E(35900-113500)	15-07-1996	Teacher	One	One	26.08.2010 as Master	01-09-2019	Level-6F(40800-129200)
12	Anantnag	Rifat Kausar	Master	GMS Bon Dialgam	Level-6E(35900-113500)	16.11.2000	Teacher	One	One	01.12.2015 as Master	01-12-2024	Level-6F(40800-129200)
13	Baramulla	Veer Ji	Master	HS Dhobiwan Kunzer	Level-6E(35900-113500)	22.07.1999	Teacher	One	One	01.12.2015 as Master	01-12-2024	Level-6F(40800-129200)
14	Bandipora	Muneer Ahmad Mir	Master	HS Bothu	Level-6E(35900-113500)	21.7.99	Teacher	One	One	01.12.2015 as Master	01-12-2024	Level-6F(40800-129200) (Subject to recovery on a/c of Step-up of pay given without approval of competent authority or sanction to the step-up of pay by competent authority)

**Sd/-  
Director School Education,  
Kashmir.**

**Chief Accounts Officer,  
Directorate of School Education,  
Kashmir**

Sd/-  
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**Government of Jammu and Kashmir**  
**Directorate of School Education, Kashmir.**

**OBSERVATION LIST** to letter NO. 102 Dated. 24/04/2025 (In-Situ promotion case of teaching officials of Kashmir Division)

S. No	District	Name of the official	Desig.	Place of posting	Present grade	Date of apptt	Desig at the time apptt	Functional promotions availed	Non-functional promotions availed	Date of promotion to the present grade	Observation.
1	Kupwara	Reyaz Ahmad	Master	BHSS Teetwal	Level-6E(35900-113500)	23-04-2001	Teacher	One	One	1.12.15 as Master	SVC from 06.02.2010 to 13.05.2010 / Pay to be verified from 07.2011, in terms of SRO-93 of 2009
2	Kupwara	Nazir Ahmad Bhat	Mater	BHSS Teetwal	Level-6E(35900-113500)	22-10-1996	Teacher	One	One	26.7.11 as Master	APRs /Result statement for year 2017, 2018 & 2019./ Date of joining as Master not recorded in S.book/ clarify date of promotion as master as per service book and, statement./Mode of passing B.Ed with proof./ Legible copy of S.book with SVC upto date duly attested.
3	Baramulla	Masarat Rashid	Master	BHS Sangrama	Level-6E(35900-113500)	31.03.2001	Teacher	One	One	01.12.2015 as Master	Pay to be verified from 01.07.2010 onwards in terms of SRO-93/ Result statement for year 2020 required.
4	Anantnag	Yesh Pal	Master	HSS Checkiwan gund	Level-6E(35900-113500)	26.06.2007	Teacher	One	Nil	01.09.2012 as Master	APR/result statement for the year 2018-19 and SVC for the month of 07.2012 required.
5	Baramulla	Urjumand	Rtd Master (retire 31.3.21)	HSS Nehalpora	Level-6E(35900-113500)	23-11-1996	Teacher	One	One	27.3.10 as Master	Reasons of delay for projecting the case after 6 years of due date to be furnished.
6	Anantnag	Ab Hamid Deka	Master	HS Deddu	Level-6E(35900-113500)	09-03-1999	Teacher	One	One	1.12.15 as Master	1 <sup>st</sup> TBP order No and date with copy to be furnished./SVC from 4.17 to 3.19 and 12.24 onwards required./Pay to be verified from 07.2013 onwards.
7	Kupwara	Ferdose Ahmad Pir	I/C Lect.	BHSS Unisoo	Level-6E(35900-113500)	04-09-1997	Teacher	One	One	19.3.13 as Master	B. Ed after appointment, clarify MOP with full proof./Date of joining as Master shown on 19.2.13 while as relieving on 18.3.13/ Clarify.
8	Kulgam	Jaweed Abassa	Master	HS Nagam	Level-6E(35900-113500)	11-03-1999	Teacher	One	One	30.3.13 as Master	SVC from 9.05 to 12.09 required and Pay to be verified from 07.2021 onwards in terms of SRO-193 of 2018
9	Ganderbal	Falahat Tabasum	Master	GHSS Ganderbal	Level-6E(35900-113500)	25.10.1996	Teacher	One	One	30.3.10 as Master	APR 2016/ Result statement 2016-17 & 2017-18,
10	Shoppian	Abdul Razaq	Master	HS Pinjoora	Level-6E(35900-113500)	02-07-2005	Teacher	One	Nil	25.7.11as Master	Proper title of leave for 17 days w.e.f 10.11.14 to 26.11.14./APRs 2017.2018 &2019./B.ed after apptt, as regular, clarify with full details and documentary evidence
11	Anantnag	Mohd Iqbal Dar	Master	MS Gojenard	Level-6E(35900-113500)	02-04-1999	Teacher	One	One	1.12.25 as Master	APR / result statement 2024. \SVC 4.4.06 to 03.07 & 08.2023 onwards./Dual SVC from 7.21 to 04.22

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S. No	District	Name of the official	Desig.	Place of posting	Present grade	Date of apptt	Desig at the time apptt	Functional promotions availed	Non-functional promotions availed	Date of promotion to the present grade	Observation.
12	Baramulla	Sona Ullah Ahanger	Master	HSS Goshbugh	Level-6E(35900-113500)	18-07-1999	Teacher	One	One	1.12.15 as Master	APR/Result statement-2023-24/ Dual SVC from 18.07.1999 to 19.04.2000 by two DDO's/ SVC from 02.2012 to 19.04.2014 required.
13	Baramulla	Gazala Mustafa	Master	HS Reban	Level-6E(35900-113500)	04-09-1995	Teacher	One	One	13.8.11 as Master	The Official has availed 61+63 days EOL, when statement shown Nil clarify/ Complete leave statement required/ 1 <sup>st</sup> TBP reviewed after availed EOL 124 days under rules.
14	Baramulla	Bashir Ahmad Dar	Master	HS Balkote	Level-6E(35900-113500)	04-09-1997	Teacher	One	One	1.12.24 as Master	1st appointment order not appended/ Year not mentioned in APR
15	Baramulla	Mohd Nazir	Master	HS Gohalan	Level-6E(35900-113500)	04-09-1997	Teacher	One	One	1.12.24 as Master	APR/Result statement 2023, required
16	Srinagar	Naseema Bano	Master	GMS Natipora	Level-6E(35900-113500)	04-09-1993	Teacher	One	One	30.03.2010 as Master	The date of relieving and joining as master has not been clarified by the CEO again. Clarification with regard to SVC during the period of EOL is still pending./The Complete S.book is not appended with the case that could have reflected if the pay of the official has been re-fixed in light of EOL
17	Kupwara	Pir Shabir Ahmad	I/C Lect.	BHSS Maidanpora	Level-6E(35900-113500)	22-10-1996	Teacher	One	One	16.07.2008 as Master	Excess pay and allowance drawn by the official not recovered.
18	Bandipora	Tariq Ahmad Lone	Lib.	BHSS Dawar	Level-6A(35500112600)	16-11-2006	Librarian	Nil	One	1.11.15 1st TBP	The post of Librarian is District cadre in terms of Govt Order No.78 of 2019 Dated. 25.10.2019, as such the case to be settled by CEO concerned under rules.
19	Bandipora	Mohd Syeed Shah	ZEO	Zone Bandipora	Level-6E(35900-113500)	10-07-1990	Teacher	Two	Nil	28.9.99 as Master/ 1.10.11 HM	The documents attached with the case are not legible/ with reasons late project.

**Sd/-**

Director School Education,  
Kashmir.

Chief Accounts Officer,  
Directorate of School Education,  
Kashmir.

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